

**Log Sheet/Income Record**  
**Circle Appropriate Answers**

<b>Boat:</b>	O'Day	Rhodes	Day Sailer	<b>Date</b>	<b>Time Out</b>	<b>Time Back</b>
<b>Sail Type:</b>	Activity	Private	Mentoring	Other (describe)		
<b>Skipper Name:</b>					<b>Member or Guest (M/G)</b>	<b>Payment Type</b> S=Season Pass C=Crew Pass \$=Cash/Check
<b>Crew Names &amp; Email (guests only):</b>	<b>Name:</b>					
	<b>Guest Email:</b>					
	<b>Name:</b>					
	<b>Guest Email:</b>					
	<b>Name:</b>					
	<b>Guest Email:</b>					
	<b>Name:</b>					
	<b>Guest Email:</b>					
	<b>Name:</b>					
	<b>Guest Email:</b>					
<b>Total \$ collected:</b>						
<b>Describe any issues encountered</b>						
<b>Did you make any repairs? (Describe)</b>						
<b>O'Day:</b>	Did you empty the holding tank at the pump out?	<b>Yes/No</b>	<b>Rhodes:</b>	Did you empty the porta-potti if used?	<b>Yes/No/Not Used</b>	
<b>Rhodes/Day Sailers:</b>	Did you refill the gas tanks as necessary?	<b>Yes/No</b>	<b>All Boats:</b>	Did you make sure the boat is clean before you left?	<b>Yes/No</b>	

After completing this sheet, either take a photo of it or copy the details onto a 2nd sheet, and send it without delay to:  
**SEAS Monmouth, c/o Anthony Valentino, Treasurer, 65 Woodview Drive, Old Bridge, NJ 08857**  
 along with the payment (convert any cash to a check)